



March 18-21, 2024 • Las Vegas Convention Center  
Education: March 18-19 • Trade Show: March 20-21



*Dear Exhibitor:*

We are pleased to present you with an online version of the Exhibitor Guide for the **2024 Amusement Expo International**. This format separates information into sections that will help you with everything from general rules and regulations to ordering show services.

Everything you need to plan and prepare for a successful participation in the Expo is within this Guide. Please note that there are tremendous savings by utilizing Advance Ordering. Save both **time** and **money** by ordering by the advanced order deadlines.

Please read the **RULES AND REGULATIONS** section carefully. This will provide you with complete details concerning installation and dismantling of exhibits, as well as provide you with a complete overview of the Event services and regulations.

**IMPORTANT:** All booths have been assigned a targeted move in date. Your target date is the date on which your freight must **arrive** at the Las Vegas Convention Center, South Hall 3. Please refer to the **FREEMAN COMPANY SERVICES** section for shipping information, which includes a target move in schedule with assigned dates and times for your freight arrival. **If for some reason you are unable to meet your target date, you must contact W.T. Glasgow, Inc., Event Management, to discuss the possibility of rescheduling your target date.** To ensure an orderly move in and installation of exhibits, it is critical for exhibitors to comply with their target dates. Should you require further clarification after reading the enclosed materials, please contact W.T. Glasgow, Inc.

All other services are listed under the **EXHIBITOR SERVICES GUIDE**, found on [www.amusementexpo.org](http://www.amusementexpo.org). Please do not hesitate to contact us, should you have any questions about information contained in the Online Exhibitor Services Guide.

As the Event Management for the **2024 Amusement Expo International**, we are looking forward to seeing you in Las Vegas, Nevada.

*Best Wishes for a Great Expo!*

**W.T. Glasgow, Inc.**

Amusement Expo International Event Management

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